



# THE PAIUTE INDIAN TRIBE OF UTAH

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## CHS ROUTINE VISION CARE POLICY

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**Policy:** Paiute Indian Tribe members and other eligible AI/AN must follow these procedures when obtaining routine vision services.

**A. Requirements.** The following requirements apply to all categories of eligible AI/AN patients including students, transients, and patients who leave the *Contract Health Service Delivery Area* (CHSDA).

1. No payment will be made for:
  - a. Vision services obtained from medical/dental providers unless the requirements listed below have been met and a prior-authorization for the care and services have been issued to the vision care provider by the appropriate Health Department official.
  - b. Vision services when a patient is non-compliant with alternate resource applications.
  - c. Vision services when a patient is non-compliant in following their primary insurance requirements. Patients must use the primary insurance network providers.
2. In non-emergency cases, an eligible AI/AN, an individual or agency acting on behalf of the client or the medical care provider, shall:
  - a. Prior to the provision of vision services, notify the appropriate *Paiute Indian Tribe of Utah* (PITU) Health Department official of the need for services and supply information upon request, to allow eligibility determination and verification of required referrals.

**B. Scope of Service.**

1. Limits on vision services:
  - a. Youth still attending school are limited to one (1) pair of glasses and exam every year as needed for vision correction.
  - b. Adults are limited to one (1) pair of glasses and exam every two years.
  - c. Both adults and youth are limited to \$225 per individual. \$75 towards exam and \$150 towards glasses or contacts a balance exceeding that amount must be paid in full before CHS funds are allocated.
2. Youth still attending school with scratched, broken, damaged or lost glasses may be replaced one time at ½ the cost to the parent/guardian. Otherwise the cost will be at the parent/guardians expense.
3. Contact lenses:

- a. The client may choose to use the \$150 towards contact lenses with the following limitations; maximum of \$150 every other year allowance, cleaning solution, cases and other contact related items are not covered.
- 4. Eye exams must be obtained through the Tribal Clinic.
  - a. Exceptions to this policy may be waived on a case-by-case basis. Please contact the Health Department.
  - b. Pre-approved examinations provided outside of the clinic will be limited to a \$75 payment.

**C. Students, Transients, In-custody persons and Patients.** Authorization for CHS for students, transients, in-custody persons and clients who are currently eligible for CHS funding and who leave the CHSDA will be considered under the following conditions:

- 1. Students who are temporarily absent from his/her CHSDA during full-time attendance of boarding school, college, vocational, technical, and other academic education, the coverage continues from the end of the school period to 180 days after school.
  - b. It is the student's responsibility to furnish the Tribal Health Department information regarding full time status. Only full time students will be covered when out of the area.
- 2. Transients and clients who are eligible for CHS funds and who leave the CHSDA are covered for 180 days.
- 3. Clients who are in-custody or incarcerated in a city, state or federal prison or jail at the time of service are not covered under Tribal funds.

**D. Procedure.** Procedure and documentation requirements for Optometry.

- 1. All patients insurance will be verified before the visit.
- 2. Payment of the patient's portion must be made in full prior to delivery of glasses.
- 3. Checks are not accepted. Payment can be made by cash or credit.
- 4. All Optometry visits will be documented in the electronic health record. Including the delivery glasses. All appropriate charges and diagnosis codes will be added at that time.
- 5. Charge tickets are forwarded to the Certified Coder for review and possible corrections, and then to the Biller for approval and claim generation.

**E. Compliance.** No payment will be made in instances where required prior-authorization has not been obtained by the client, or client representative, the incurred charges become the responsibility of the client or parent/guardian.

Definitions

AI/AN – American Indian/Alaskan Native.

Transient – 1. not lasting long 2. staying somewhere only a short time.

CHSDA – Contract Health Service Delivery Area (Washington, Millard, Iron or Sevier counties)

IHS – Indian Health Services

CHS – Contract Health Services